

May 7, 2008

CC - Adm  
CFO  
DPW

**REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY**

Chairman Rattner called the meeting to order at 7:30 PM. Following salute to colors, announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

**MEMBERS PRESENT:** Donald Bates, David Hoyt, John Kieser, Patrick Kunkel, Melanie Michetti, Michael Pucilowski, Steven Rattner, Joseph Schwab, John Sylvester.

**MEMBERS ABSENT:** James Benson, Brian McNeilly, Daren Phil.

**OTHERS PRESENT:** David Biasi, Larry I. Kron, Esq., Lee Purcell, Stephen Kinsey (LTPA).

Chairman Rattner opened and closed the meeting to the public.

April 2, 2008 Regular Meeting Minutes were approved on a motion offered by Mr. Sylvester, seconded by Mr. Pucilowski. Roll call:

Mr. Bates	abstain	Mr. Pucilowski	yes
Mr. Hoyt	abstain	Mr. Rattner	abstain
Mr. Kieser	yes	Mr. Schwab	yes
Mr. Kunkel	yes	Mr. Sylvester	yes
Mrs. Michetti	yes		



Expenditures/Treasurer's Report was accepted on a motion offered by Mr. Schwab, seconded by Mr. Kunkel and the unanimous roll call vote of members present.

Pending Vouchers were approved for payment on a motion offered by Mr. Schwab, seconded by Mr. Pucilowski and the unanimous roll call vote of members present.

<b>CONTRACTS 200 &amp; 210</b>	
Nusbaum, Stein	\$645.00
LTPA	\$7,130.00
<b>ESCROW ACCT</b>	
Nusbaum, Stein	\$86.00
LTPA	\$1,115.00
<b>OPERATING ACCT</b>	
Applied Water Management	\$36,158.67
Nicholas Barbato	\$500.00
David Biasi	\$496.68
Cintas Corp.	\$761.54
Robert Colabella	\$100.00
Coyne Chemical	\$8,691.36
Culligan	\$83.00
Daily Record	\$46.84
Drummond American	\$591.95
FedEx	\$113.71
Fisher Scientific	\$550.72
GE Capital	\$228.81
Grainger	\$2,193.97
Hach Co.	\$346.24
Hess Corp.	\$37,041.08
J C P & L	\$19,411.43
Keller Welding	\$182.00
McMaster-Carr	\$84.96
Motion Industries	\$2,126.41
Musconetcong Watershed Assoc.	\$100.00
Neslo Petroleum Prod.	\$160.20
Najarian Assoc.	\$670.00
Netcong Hardware	\$23.14
NJ American Water	\$243.26
NJSHBP	\$12,073.40
NJ Utility Authorities JIF	\$58,935.18
Nusbaum, Stein	\$322.50
One Call System	\$12.87
Passaic Valley Sewerage Comm	\$37,259.00
LTPA	\$7,647.50
QC Labs	\$2,376.00
Radwell International	\$162.24

Reliable Electric Motor Repair	\$371.42
SeaLand Specialties	\$134.90
Sheaffer Supply	\$27.90
Shell Fleet Plus	\$397.62
Martha Soccio	\$56.17
Martha Soccio	\$139.98
Sto-away Power Cranes	\$4,567.26
Suburban Energy	\$2,850.17
USA Bluebook	\$3,173.54
VanGenderen Auto Parts	\$47.79
Verizon	\$1,156.35
Waste Management of NJ	\$427.13
Water Environmental Federation	\$222.00

The following correspondence was received and filed on a motion offered by Mrs. Michetti, seconded by Mr. Kunkel and the affirmative vote of members present.

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|---------------|---|
| a. 04/02/2008 | L. Kron, Esq. – Certificate of Liability Insurance            |
| b. 04/03/2008 | Omland Engineering – Route 80 Commercial Park/Roxbury Twp.    |
| c. 04/03/2008 | Suburban Consulting – Flood Hazard Area Permit/Roxbury Twp.   |
| d. 04/07/2008 | NJDEP – Compliance Evaluation & Inspection                    |
| e. 04/17/2008 | LTPA – Flex Warehouse/Office Bldg/Active Adult/Mt. Olive Twp. |
| f. 04/23/2008 | L. Kron, Esq. – MSA 2007 Audit                                |
| g. 05/02/2008 | L. Kron, Esq. – Grossmueller                                  |

Motion offered by Mr. Rattner, seconded by Mr. Schwab authorizing the purchase under NJ State Contract of a 2008 Dodge Dakota 4 x 4 Crew Cab in the amount not to exceed \$20,000.00 with payment from the MSA Renew/Replacement Fund. Should the operating budget have excess funds at the end of this year, the funds will be transferred back to Renew/Replacement. Motion carried by the unanimous roll call vote of members present.

The March 2008 NJDEP Inspection noted 5 violations of the copper limit since Sept. 2006. The facility was not designed to remove copper and has averaged over 85% removal. The Commissioners commended the plant personnel for the good results. The new NJPDES Permit will probably be issued next year with new copper limitations. The dischargers into the Authority may have to reduce the amount of copper in their water system. Monthly Repairs & Maintenance was accepted on a motion offered by Mr. Sylvester, seconded by Mr. Pucilowski and the affirmative vote of members present.

Mr. Stephen Kinsey of LTPA enters the meeting.

Mr. Purcell updated the Authority on the progress of Contracts 200 & 210. The excavation of the sludge holding tank is in progress and the demolition of the original PS No. 1 is almost complete. Najarian Assoc. is waiting for NJDEP to schedule their site visit to finalize the sampling points for the copper study. The Wastewater Management Plan is essentially complete and expected to be submitted to NJDEP and the Highlands Council as soon as the latest revisions are made. Mr. Kinsey explained Table I Existing & 1993 Anticipated Flow Allocations and Table II Future Anticipated Flow. The Tables were arrived at from the Buildout Analysis and Certified Need in the 1993 WMP and Current Certified Need. The re-rating gallonage is not included in the 1993 anticipated allocations, and is included in the text of the report. The certified need for Roxbury is not finalized and will be reviewed by Commissioner Michetti prior to submittal to NJDEP. Commissioner Michetti noted that she is working with Morris County on the mapping aspect and every block and lot from Roxbury is being included in the Buildout Analysis. The WMP is going to be submitted to NJDEP under the current rules (legislation authorized new rules begin on May 21). Motion offered by Mr. Hoyt, seconded by Mr. Pucilowski authorizing the MSA Chairman to transmit a letter and the MSA's Wastewater Management Plan to NJDEP, NJ Highlands Council, Morris County Planning Board, Sussex County Division of Planning (copies to Netcong, Stanhope and Roxbury). Roll call:

Mr. Bates	yes	Mr. Pucilowski	yes
Mr. Hoyt	yes	Mr. Rattner	yes
Mr. Kieser	yes	Mr. Schwab	yes
Mr. Kunkel	yes	Mr. Sylvester	yes
Mrs. Michetti	abstain		

Mr. Stephen Kinsey leaves the meeting

LTPA has completed the 2008 Clean Watersheds Needs Survey for submittal to NJDEP from the Authority. Motion offered by Mr. Pucilowski, seconded by Mr. Schwab authorizing the MSA Chairman to sign and submit the CWNS to NJDEP. Motion carried by unanimous roll call vote of members present.

The Authority discussed the selling of surplus property by using online auctions. Additional information will be obtained regarding the DCA regulations.

Engineer's Report was accepted on a motion offered by Mrs. Michetti, seconded by Mr. Kunkel and the affirmative vote of members present.

Commissioner Michetti mentioned that Roxbury Active Adult and Route 80 Commerce Park properties will have individual meter chambers at the Netcong/Roxbury boarder and questioned the ownership and maintenance of those chambers. Mr. Kron indicated that the Authority would want to own, operate and maintain the meter chambers because there could be a dispute about maintenance and responsibility for gallonage. The design would have to be reviewed and approved by the MSA. Commissioner Michetti recommends that the MSA have a policy requiring that copies of meter certifications be submitted on an annual basis from Byram and Mt. Olive. Mr. Kron will follow up on this procedure request.

**Res. No. 08-15 Appointing JPMorgan Chase as Depository** was moved by Mrs. Michetti, seconded by Mr. Schwab and the unanimous roll call vote of members present.

**RESOLUTION NO. 08-15**

**Resolution of the Musconetcong Sewerage Authority  
Appointing JP Morgan Chase as Depository for all  
Transactions Involving Contracts No. 200 and 210**

**WHEREAS**, the Musconetcong Sewerage Authority (hereinafter "MSA") has entered into Contracts No. 200 and 210 for services to be provided to the MSA; and

**WHEREAS**, it is necessary for the MSA to designate a Depository for all transactions involving Contracts No. 200 and 210; and

**WHEREAS**, the MSA desires to designate JP Morgan Chase as Depository.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Musconetcong Sewerage Authority that on this 7<sup>th</sup> day of May, 2008, that JP Morgan Chase is hereby designated as Depository for all accounts and transactions involving Contracts No. 200 and 210; and

**FURTHER RESOLVED**, that the MSA publish a legal advertisement in the official newspaper of the Authority advising of this award as required by N.J.S.A. 40:A11-5.

Motion was offered by Mr. Sylvester, seconded by Mr. Kunkel to adjourn and by the affirmative vote of members present, Chairman Rattner adjourned the meeting at 9:00 PM.

Respectfully Submitted:

Martha Soccio  
Admin Asst