

**MOUNT OLIVE TOWNSHIP BOARD OF EDUCATION FACILITIES
REGULATIONS FOR TOWNSHIP RECREATION PROGRAMS**

The Board of Education recognizes that the citizens of the Township of Mount Olive entrust the school facilities to them. The Board of Education recognizes that these same schools and property are available for the use of all citizens of Mount Olive. The Township Council and the Board of Education have entered an agreement of sharing facilities and resources. The use of school gyms and fields will benefit all the children of Mount Olive.

Usage is primarily for educational purposes during the school day. Interscholastic competition will take priority during the school week and recreational competitions will take priority on the weekends.

All coaches and leaders will assume responsibility for the safety and security of the children entrusted to them as well as teaching the children to respect the facilities.

PLEASE ADHERE TO THE FOLLOWING GUIDELINES:

- Organization will follow the State of New Jersey laws stating that smoking is not permitted in or on school property; and that alcoholic beverages and illegal drugs are prohibited on school grounds.
- Organization will follow the posted parking regulations.
- Organization should meet at the assigned entrance. Once the group has gathered, they should go to their assigned location. Should someone be late, one of the adults should wait for the late arrival. **All doors in the elementary buildings are locked at all times**, and should never be propped open. Coaches should have a cell phone for parents to call into the building.
- Two adults must be present at all times. Organization will be properly supervised – children must never be left unsupervised.
- Do not permit a child or group of children to leave the assigned area. Should a student(s) need to use the bathroom facilities, one adult should supervise.
- Provide a security person during games. This person stands at the entrance door and ensures visitors follow the guidelines.
- Organization will use proper language and conduct.
- Organization will respect the school facilities and not hang or tape signs or posters that will damage the facility.
- Organization will respect the school facilities – eating/drinking is permitted only in the cafeteria areas. No gum chewing.
- The use of the cooking area of the cafeteria will require paying an approved district cafeteria worker.
- Organization agrees to pay for these services, if applicable.
- Organization agrees to leave the premises in broom swept condition following its use of the facility and to pay for whatever damage is caused by its use of the facility.
- Organization agrees to follow and be bound by the Districts Use of Facilities Policy.
- Organization will pay a fee of _____, if applicable for the use of the facility.
- The exiting of the facility should be similar to the entrance. The instructors, leaders, or coaches bring the entire group to the point of exit.
- Failure to notify the district of the cancellation of an event properly will result in the group being charged for custodial overtime.

I, _____, have read and agree to the terms and conditions of use. I certify that I am authorized to bind my Organization to the terms of this contract.

Full Name _____ Organization _____

Address _____

Phone #(h) _____ (w) _____ © _____

E-mail _____

Witnessed & Reviewed by _____ Date: _____

Copy: Recreation & BOE

(Drafted: January 2006)