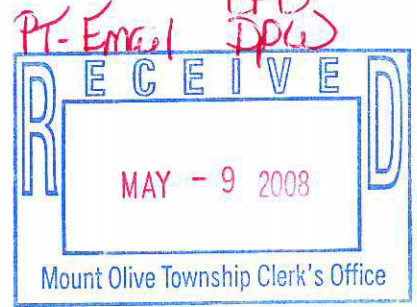


April 2, 2008

(C)

CC: Adm.
CFO
DPG



REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY

Sec/Treas Joseph Schwab called the meeting to order at 7:30 PM. Following salute to colors, announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

MEMBERS PRESENT: James Benson, John Kieser, Patrick Kunkel, Melanie Michetti, Brian McNeilly, Daren Phil, Michael Pucilowski, Joseph Schwab, John Sylvester.

MEMBERS ABSENT: Donald Bates, David Hoyt, Steven Rattner.

OTHERS PRESENT: David Biasi, Larry I. Kron, Esq., Lee Purcell, Allen Gavlak (DocFinity), Vincent DeTommaso (FoveonicsImaging).

Commissioner Schwab opened and closed the meeting to the public.

March 5, 2008 Regular Meeting Minutes were approved on a motion offered by Mr. Sylvester, seconded by Mr. Kunkel. Roll call:

Mr. Benson	yes	Mr. Phil	yes
Mr. Kieser	yes	Mr. Pucilowski	yes
Mr. Kunkel	yes	Mr. Schwab	yes
Mrs. Michetti	abstain	Mr. Sylvester	yes
Mr. McNeilly	yes		

Expenditures/Treasurer's Report was accepted on a motion offered by Mr. Schwab, seconded by Mr. Kunkel and the unanimous roll call vote of members present.

Pending Vouchers were approved for payment on a motion offered by Mr. Schwab, seconded by Mrs. Michetti and the unanimous roll call vote of members present.

CONTRACTS 200 & 210	
LTPA	\$3,995.00
OPERATING ACCT	
Adam's Fire Protection	\$365.00
Scott Allen	\$431.00
Applied Water Management	\$26,658.45
ATS Environmental	\$482.50
Donald Bates	\$431.00
David Biasi	\$343.00
David Biasi	\$543.45
Patrick Biasi	\$500.00
Robert Colabella	\$49.99
Cintas Corp.	\$876.75
Coyne Chemical	\$4,473.36
Daily Record	\$197.42
FedEx	\$159.04
GE Capital	\$228.81
Hess Corp.	\$40,008.56
David Hoyt	\$431.00
Hunterdon Ind. Machinery	\$345.00
J C P & L	\$23,668.11
Patrick Kunkel	\$431.00
Brian McNeilly	\$519.00
Motion Ind.	\$1,562.65
Najarian Assoc.	\$1,024.85
NJ American Water	\$233.01
NJSHBP	\$12,073.40
NJWEA	\$4,941.00
Netcong Hardware	\$16.08
North Central Laboratories	\$51.73
One Call System	\$5.85
Passaic Valley Sewerage Comm	\$26,418.00
Daren Phil	\$519.00
Michael Pucilowski	\$431.00
LTPA	\$6,995.00
QC Labs	\$8.00
Quill Corp.	\$467.48

Radwell International	\$2,458.17
Steven Rattner	\$431.00
Reliable Electric Motor Repair	\$1,108.25
Roxbury Water Dept.	\$100.00
Sea Land Specialties	\$126.10
Joseph Schwab	\$607.00
Shell Fleet Plus	\$363.12
Martha Soccio	\$91.16
Martha Soccio	\$84.84
Elmer M. Still	\$500.00
Elmer M. Still	\$431.00
Robert Still	\$431.00
Tropicana	\$3,233.00
Suburban Energy	\$4,246.41
John Sylvester	\$431.00
Treasurer - State of NJ	\$855.00
Treasurer - State of NJ	\$476.10
US Postal Service	\$241.60
UNUM Life Ins.	\$1,285.89
Verizon	\$1,150.25
Waste Management of NJ	\$424.00
Water Environmental Federation	\$296.00

The following correspondence was received and filed on a motion offered by Mr. McNeilly, seconded by Mr. Pucilowski and the affirmative vote of members present.

- a. 03/22/2008 Grossmueller-WMP/Constraints Analysis Cost Proposal
- b. 04/02/2008 L. Kron, Esq.-Grossmueller Environmental

Mr. Kron explained that MSA Res. 06-08 awarded a contract to Grossmueller Environmental for an environmental constraints analysis for the areas within the MSA Service Area (Netcong, Stanhope and portions of Roxbury) as part of the new Wastewater Management Plan. LTPA has requested that Grossmueller complete a lot-by-lot analysis for areas outside of the areas currently serviced in order to justify higher flow volumes. It is also requested that Grossmueller provide an overall Service Area Map in a GIS format and maps depicting locations of public drinking wells within Netcong, Stanhope and the MSA portions of Roxbury. This is all additional work beyond the scope of the original contract and Grossmueller is requesting an additional \$2,200.00. Commissioner Kieser questioned why wouldn't the respective municipalities pay directly as opposed to the Authority allocating it to the towns that are not part of the program. He also questioned why Hopatcong would pay for Netcong, Stanhope & Roxbury study when Hopatcong is paying for their own study. Mr. Purcell explained that in the constraints analysis, there is a way to determine what properties can or can't be sewered from existing lots. The municipalities are not being billed individually by the MSA for this or previous studies. Netcong, Stanhope and Roxbury asked the MSA to do their wastewater management plan for them. Commissioner Michetti mentioned that Larry Baier spoke at today's meeting with the NJ Society of Municipal Engineers and stated that new rules will be adopted May 21, 2008 thereby giving all wastewater planning responsibilities to the Counties. Commissioner Michetti questioned if what the MSA is doing will not be reviewed by the NJDEP because they are looking for the information to come from the County. Mr. Purcell stated that the information that is being put together is scheduled to be filed (with consent of the Authority at the May meeting) with NJDEP prior to the adoption of the new rules and regulations. Commissioner Michetti also referred to correspondence from Chairman Rattner wherein certain Authorities were being asked to cease and desist with their WMP. Commissioner Michetti questioned if there will be a duplication of work with the County and if the State will say to the MSA that it doesn't meet the new rules and will need to be revised. Commissioner Phil stated that Mr. Arlington's WMP is complete and filed with the County. Discussion took place regarding the Authority's required escrow deposit for a private developer's engineering review and the direct request from a municipality. Commissioner Phil indicated that Mt. Arlington's review was for an existing developer. Mr. Kron noted the requests from Mt. Olive for approval of projects comes from the municipality with the developer reimbursing the escrow. Mr. Purcell indicated that when the new rules and regulations go into effect, they will not accept data from communities or authorities, only from the County. Mr. Purcell stated that NJDEP has an obligation to review those documents that have been submitted prior to May 21st. Commissioner Kieser would like to look more carefully in the future to these requests. Mr. Kron stated that the MSA is doing a total study and this study is benefiting everyone in the MSA.

Res. No. 08-14 Authorizing an Increase of \$2,200.00 to Grossmueller Environmental for Professional Engineering Service was moved by Mr. Sylvester, seconded by Mr. Kunkel. Roll call:

Mr. Benson	yes	Mr. Phil	abstain
Mr. Kieser	no	Mr. Pucilowski	yes
Mr. Kunkel	yes	Mr. Schwab	yes
Mrs. Michetti	no	Mr. Sylvester	yes
Mr. McNeilly	abstain		

RESOLUTION NO. 08-14

Resolution of the Musconetcong Sewerage Authority
Awarding an Increase of \$2,200.00 to Grossmueller Environmental
for Professional Engineering Services to Complete Some Out of Scope
Services with Respect to the Preparation of an Environmental
Constraints Analysis and Wastewater Management Plan Being
Prepared for Netcong, Stanhope and the MSA Portions of
Roxbury Township to Include a Lot by Lot Analysis for Areas
Outside of the Areas Currently Serviced with Existing Sewer
Service in Order to Justify Higher Flow Volumes

WHEREAS, the Musconetcong Sewerage Authority (hereinafter "MSA") by Resolution No. 06-28 awarded a Contract to Grossmueller Environmental for engineering services to perform an environmental constraints analysis for the following areas within the Musconetcong Service Areas: Netcong; Stanhope and the MSA portions of Roxbury, as part of the new Wastewater Management Plan; and

WHEREAS, the Contract provided that engineering services shall not exceed Thirteen Thousand (\$13,000.00) Dollars without further authorization from the MSA; and

WHEREAS, Lee T. Purcell Associates have requested Grossmueller Environmental to complete the constraints lot-by-lot analysis for areas outside of the areas currently serviced with existing sewer service, in order to justify higher flow volumes; and

WHEREAS, the original Contract with Grossmueller Environmental provided for the preparation of an Environmental Constraints Analysis for the areas within the MSA Service Area; and

WHEREAS, it has also been requested that Grossmueller Environmental provide an overall Service Area Map in a GIS format and maps depicting the locations of public drinking water wells within Netcong, Stanhope and the MSA portions of Roxbury; and

WHEREAS, Grossmueller Environmental has requested a budget increase in the amount of Two Thousand Two (\$2,200.00) Dollars to complete the additional work requirements; and

WHEREAS, the Commissioners of the Authority believe that the increase is reasonable and justified.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Contract between Grossmueller Environmental and the Musconetcong Sewerage Authority for engineering services to update the scope of work for the preparation of an environmental constraints analysis as required by the New Jersey Department of Environmental Protection is increased by Two Thousand Two Hundred (\$2,200.00) Dollars to Fifteen Thousand Two Hundred (\$15,200.00) Dollars; and

FURTHER RESOLVED, that the above Contract shall not exceed Fifteen Thousand Two Hundred (\$15,200.00) Dollars without further authorization from the MSA; and be it

FURTHER RESOLVED, that the MSA publish a legal advertisement in the official newspaper of the Authority advising of this award as required by N.J.S.A. 40:A11-5.

Mr. Biasi asked the Authority to consider purchasing a new pickup truck under State Contract. The 2008 Budget will be reviewed and the Authority will make a determination at the May meeting. Monthly Repairs & Maintenance was accepted on a motion offered by Mr. Kunkel, seconded by Mr. Pucilowski and the affirmative vote of members present.

Mr. Purcell reported that the Contractor will be on-site April 14th for Contracts 200 & 210. Najarian Assoc. is proceeding with the copper study and will be meeting with NJDEP to finalize sampling points. Mr. Purcell expects to have the final draft of the MSA WMP completed prior to the May meeting. He recommends that the Plan be issued to NJDEP prior to the effective date of their new regulations. The MSA WMP will be submitted to both Sussex & Morris Counties. The USEPA Needs Survey will be presented at the MSA May meeting. LTPA has been contacted by Hopatcong State Park for possible hook-up to the MSA system. The new NJPDES Permit for Hackettstown MUA is available for the Authority to review and take into consideration. Mr. Purcell suggested that an updated stream intensive survey for the Musconetcong River be undertaken before any MSA upgrade is undertaken. Engineer's Report was accepted on a motion offered by Mr. Sylvester, seconded by Mr. Benson and the affirmative vote of members present.

Mr. Kron & Mr. Purcell leave the meeting at 8:30 PM.

Allen Gavlak (DocFinity) and Vincent DeTommaso (FoveonicsImaging) made a presentation on document archiving and management. The Authority will take this information into consideration.

Motion was offered by Mr. Sylvester, seconded by Mr. Pucilowski to adjourn and by the affirmative vote of members present, Commissioner Schwab adjourned the meeting at 9:20 PM.

Respectfully Submitted:

Martha Soccio
Admin Asst