

March 5, 2008

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cc: Admin
CFO
DPW

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY

Chairman Steven Rattner called the meeting to order at 7:30 PM. Following salute to colors, announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

MEMBERS PRESENT: Donald Bates, James Benson, David Hoyt, John Kieser, Patrick Kunkel, Brian McNeilly, Daren Phil, Michael Pucilowski, Steven Rattner, Joseph Schwab, John Sylvester.

MEMBERS ABSENT: Melanie Michetti.

OTHERS PRESENT: David Biasi, Larry I. Kron, Esq., Lee Purcell.

Chairman Rattner opened and closed the meeting to the public.



February 6, 2008 Reorganization & Regular Meeting Minutes were approved on a motion offered by Mr. Sylvester, seconded by Mr. Kunkel and the unanimous vote of members present.

Expenditures/Treasurer's Report was accepted on a motion offered by Mr. Schwab, seconded by Mr. Kunkel and the unanimous roll call vote of members present.

Pending Vouchers were approved for payment on a motion offered by Mr. Schwab, seconded by Mr. Bates and the unanimous roll call vote of members present.

CONTRACTS 200 & 210	
Hawkins, Delafield & Wood	\$30,796.98
LTPA	\$7,583.75
R. A. Eick Quality Bookbinding	\$621.00
ESCROW ACCT	
Nusbaum, Stein	\$107.50
Nusbaum, Stein	\$645.00
LTPA	\$4,500.00
OPERATING ACCT	
Applied Water Management	\$38,288.25
ATS Environmental Services	\$614.00
Vincent Barbato	\$500.00
Cintas Corp.	\$461.35
Coyne Chemical	\$4,423.20
Family Ford	\$18.37
FedEx	\$66.02
Fisher Scientific	\$323.49
Flukey's Tree Service	\$2,000.00
GE Capital	\$228.81
Grainger	\$500.24
Graybar Electric	\$634.09
Hess Corp.	\$45,359.26
Hoover Truck Centers	\$105.90
J C P & L	\$25,682.21
LabChem Inc.	\$30.94
Longo Electrical	\$2,720.00
McMaster-Carr	\$346.28
Najarian Assoc.	\$500.00
NJ American Water	\$238.14
NJSHBP	\$11,532.52
North Jersey Section, NJWEA	\$630.00
Nusbaum, Stein	\$1,715.00
One Call System	\$10.53
PERS	\$34,712.00
Passaic Valley Sewerage Comm	\$27,612.00
Pumping Services, Inc.	\$5,984.80
LTPA	\$5,505.00
QC Labs	\$375.00
Quill Corp.	\$407.73
Russell Reid	\$3,707.86
Sacred Heart League	\$25.00
Sea Land Specialties	\$208.70
Shell Fleet Plus	\$406.65
Siemens Energy & Automation	\$11,322.20
Martha Soccio	\$99.60

Suburban Energy	\$3,400.28
Treasurer - State of NJ	\$200.00
USA Bluebook	\$596.64
Verizon	\$1,154.24
Verizon Wireless	\$34.31
Voyager Electronics Corp.	\$44.94
Waste Management of NJ	\$413.30
Water Environmental Federation	\$74.00

Commissioner Brian McNeilly enters the meeting.

The following correspondence was received and filed on a motion offered by Mr. Schwab, seconded by Mr. Benson and the affirmative vote of members present. Commissioner Phil explained that the Mt. Arlington TWA application withdrawal is due to a timing issue.

- a. 02/06/2008 Najarian Assoc. – MSA Copper Study
- b. 02/08/2008 NJDEP – TWA Application Withdrawal/Mt. Arlington
- c. 02/21/2008 NJDEP – Approval of Copper Study
- d. 02/21/2008 LTPA – Engineering Appointment

The MSA has received awards from the NJ Utility Authorities JIF for 14 Year No Lost - Time Accident Free and achieving a perfect score in the Safety Incentive Program. The Authority commended Mr. Biasi and the staff for these awards. Monthly Repairs & Maintenance was accepted on a motion offered by Mr. Bates, seconded by Mr. Kunkel and the affirmative vote of members present.

The Contract 200 & 210 shop drawings continue to be processed for review and are approximately 85% complete. The Contractor will be on-site in early April and the completion is scheduled for August/September 2008. LTPA continues to work on the Wastewater Management Plan, which requires obtaining information from the communities to enable the completion of the narrative portion for submission to NJDEP. Engineer's Report was accepted on a motion offered by Mr. Sylvester, seconded by Mr. McNeilly and the affirmative vote of members present.

Commissioner Michael Pucilowski enters the meeting.

Commissioner McNeilly and a representative from FoveonicsImaging met with the plant personnel to look at MSA documents for possible document archiving. Minutes, payroll records, contracts, maps and shop drawings could be scanned, microfilmed and stored off-site. FoveonicsImaging will have a presentation and cost proposal for the Authority's April meeting.

Commissioner Phil discussed the meeting that he attended last week with NJDEP regarding Mt. Arlington and their build out analysis. A written consent is being required from NJDEP for the reduction of gallonage at a business located in Mt. Arlington. Commissioner Phil stressed the importance of close monitoring of each town's build out analysis.

Res. No. 08-08 Award of Professional Services Contract to Michael Spillane, PE for Engineering Services for the year 2008 in an amount not to exceed \$5,000.00 was moved by Mr. McNeilly, seconded by Mr. Benson. Motion carried by unanimous roll call vote of members present.

Res. No. 08-09 Award of Professional Services Contract to William Hooper as Risk Management Consultant for the year 2008 in an amount not to exceed 6% of the Authority's annual assessment was moved by Mr. Bates, seconded by Mr. Kunkel. Motion carried by unanimous roll call vote of members present.

Res. No. 08-11 (Revised) Authorization for LTPA to Prepare and File Amendment to WQM Plan for Mapping Revision/Active Adult Community was moved by Mr. Hoyt, seconded by Mr. Sylvester. This resolution is necessary to change the filing agency from NJDEP to USEPA. Motion carried by the unanimous roll call vote of members present.

Res. No. 08-12 (Revised) Authorization for LTPA to Prepare and File Amendment to WQM Plan for Mapping Revision/Flex Warehouse was moved by Mr. McNeilly, seconded by Mr. Kunkel. This resolution is necessary to change the filing agency from NJDEP to USEPA. Motion carried by the unanimous roll call vote of members present.

Res. No. 08-13 Award of Increase of \$22,120.00 in the Contract to Najarian Associates for Professional Engineering Services to perform a Water Quality Study to address copper issues was moved by Mr. Schwab, seconded by Mr. Sylvester. Roll call vote:

Mr. Bates	yes	Mr. Phil	yes
Mr. Benson	abstain	Mr. Pucilowski	yes
Mr. Hoyt	yes	Mr. Rattner	yes
Mr. Kieser	yes	Mr. Schwab	yes
Mr. Kunkel	yes	Mr. Sylvester	yes
Mr. McNeilly	abstain		

Motion was offered by Mr. Sylvester, seconded by Mr. Pucilowski to adjourn and by the affirmative vote of members present, Chairman Rattner adjourned the meeting at 8:36 PM.

Respectfully Submitted:

Martha Soccio,
Admin Asst