



*cc: Admin  
Plan*

Note for: Municipal Officials  
Municipal Managers/Administrators/Clerks  
Planning Board Chairs

Re: Housing Workshop: What is the State of Your Housing Plan?  
Monday, August 17, 2009  
Denville Municipal Building

From: Susan Zellman, Executive Director  
Housing Partnership

The Housing Partnership is a United Way Agency committed to helping municipalities meet their affordable housing needs in a way that is affordable and fits in with your neighborhoods and your municipality. To that end, we sponsor workshops that provide tools for municipal officials that will help you make decisions and craft or update plans.

Those municipalities in the Highlands will need to submit your draft housing plan by October 1. Those not opting into the Highlands have submitted your plans to COAH for certification and may get requests for amendments.

This workshop will provide information on using your municipal trust fund money without losing it, on mechanisms you can use to satisfy your obligations, and ways to meet your very low income obligations.

In addition, eight non-profit partners will have displays on ways they can help you meet your affordable housing needs. All this, for free, includes complimentary light refreshments!

Please distribute the attached flyer to interested parties in your municipality. We look forward to seeing you on August 17<sup>th</sup>!

If you have any questions, please do not hesitate to call 973-659-9222.

*Susan Zellman*

# HOUSING PARTNERSHIP

Serving the Housing Needs  
of Northern New Jersey



**TIME IS RUNNING OUT...  
TIME IS FLYING BY**  
**What is the state of your housing plan???**

## A Housing Information Session for Municipal Officials

*Sponsored in cooperation with:*  
Morris County Dept. of Planning, Development & Technology  
Sussex County Division of Planning

### The Housing Partnership invites all Municipal Officials to Hear from the Experts:

- How to use municipal trust fund money locally without losing it to the state
- Meet plan deadlines and provide possible plan amendments if needed
- Learn more about mechanisms you can use to satisfy your obligations
- Meet with non-profit partners who can help you satisfy current and future obligations
- Information is applicable to both Highlands and non-Highlands communities.

#### **Presenters:**

Edward J. Buzak, Esq. - Municipal Attorney  
Robert Michaels, PP - Planning Consultant  
John Lovell, Manager - Township of Randolph  
Susan Zellman, Executive Dir. - Housing Partnership

*Funding provided by*



**Monday, August 17, 2009**

**5:00 p.m.—7:30 p.m.**

**Denville Municipal Building, One St. Mary's Place, Denville, NJ**

<i>Registration , Networking, Refreshments</i>	<i>5:00 p.m.– 5:30 p.m.</i>
<i>Program/Q&amp;A</i>	<i>5:30 p.m. - 7:30 p.m.</i>
<i>Meet Non-Profit Housing Developers</i>	<i>7:30 p.m. - 8:00 p.m.</i>

***Light fare will be served at 5:00 p.m. compliments of Bank of NY Mellon***

#### **Questions??**

Call: 973-659-9222 or

Email  
contact@hpnj.us

I would like to register for your free housing information session on August 17, 2009.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Municipality: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ (for confirmation purposes)

**HOUSING PARTNERSHIP**  
Serving the Housing Needs  
of Northern New Jersey

RSVP: Phone: 973-659-9222  
Fax: 973-659-9220  
Email: contact@hpnj.us

Registration deadline: Wed., Aug 12th



**TIME IS RUNNING OUT...  
 TIME IS FLYING BY  
 What is the state of your housing plan???**

**A Housing Information Session for Municipal Officials**

*Sponsored in cooperation with:*  
 Morris County Dept. of Planning, Development & Technology  
 Sussex County Division of Planning

**The Housing Partnership invites all Municipal Officials to Hear from the Experts:**

- How to use municipal trust fund money locally without losing it to the state
- Meet plan deadlines and provide possible plan amendments if needed
- Learn more about mechanisms you can use to satisfy your obligations
- Meet with non-profit partners who can help you satisfy current and future obligations
- Information is applicable to both Highlands and non-Highlands communities.

**Presenters:**

Edward J. Buzak, Esq.-Municipal Attorney  
 Robert Michaels, PP—Planning Consultant  
 John Lovell, Manager, Township of Randolph  
 Susan Zellman, Executive Dir., Housing Partnership

*Funding provided by*



**Monday, August 17, 2009**

**5:00 p.m.—7:30 p.m.**

**Denville Municipal Building, One St. Mary's Place, Denville, NJ**

<i>Registration , Networking, Refreshments</i>	<i>5:00 p.m.– 5:30 p.m.</i>
<i>Program/Q&amp;A</i>	<i>5:30 p.m. - 7:30 p.m.</i>
<i>Meet Non-Profit Housing Developers</i>	<i>7:30 p.m. - 8:00 p.m.</i>

***Light fare will be served at 5:00 p.m. compliments of Bank of NY Mellon***

**Questions??**  
 Call: 973-659-9222 or  
 Email  
 contact@hpnj.us

I would like to register for your free housing information session on August 17, 2009.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Municipality: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ (for confirmation purposes)



**TIME IS RUNNING OUT...  
 TIME IS FLYING BY  
 What is the state of your housing plan???**

**A Housing Information Session for Municipal Officials**

*Sponsored in cooperation with:*  
 Morris County Dept. of Planning, Development & Technology  
 Sussex County Division of Planning

**The Housing Partnership invites all Municipal Officials to Hear from the Experts:**

- How to use municipal trust fund money locally without losing it to the state
- Meet plan deadlines and provide possible plan amendments if needed
- Learn more about mechanisms you can use to satisfy your obligations
- Meet with non-profit partners who can help you satisfy current and future obligations
- Information is applicable to both Highlands and non-Highlands communities.

**Presenters:**

Edward J. Buzak, Esq.-Municipal Attorney  
 Robert Michaels, PP—Planning Consultant  
 John Lovell, Manager, Township of Randolph  
 Susan Zellman, Executive Dir., Housing Partnership

*Funding provided by*



**Monday, August 17, 2009**

**5:00 p.m.—7:30 p.m.**

**Denville Municipal Building, One St. Mary's Place, Denville, NJ**

<i>Registration , Networking, Refreshments</i>	<i>5:00 p.m.– 5:30 p.m.</i>
<i>Program/Q&amp;A</i>	<i>5:30 p.m. - 7:30 p.m.</i>
<i>Meet Non-Profit Housing Developers</i>	<i>7:30 p.m. - 8:00 p.m.</i>

***Light fare will be served at 5:00 p.m. compliments of Bank of NY Mellon***

**Questions??**  
 Call: 973-659-9222 or  
 Email  
 contact@hpnj.us

I would like to register for your free housing information session on August 17, 2009.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Municipality: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ (for confirmation purposes)