



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
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JON S. CORZINE
Governor

CHARLES A. RICHMAN
Acting Commissioner

October 8, 2009

Dear Mayor and Governing Body Members:

The New Jersey State League of Municipalities will be holding its 94th Annual Conference at the Atlantic City Convention Center on November 17-19, 2009. This year's program highlights staff from the Department of Community Affairs presenting at the following sessions:

1. **TVs, UEZs, MS, SIDs, And the ABCs of What They Are and How They Work Together**
Tuesday, November 17, 2009, 3:45 p.m. – 5:15 p.m. – Room 313.
2. **Budget and Audit Updates – Understanding the Process**
Tuesday, November 17, 2009 2:00 p.m. – 3:40 p.m. – Room 302
3. **Basic Forensic Techniques for Detecting Internal and External Fraud in a Municipal Environment**
Wednesday, November 18, 2009 9:00 a.m. – 10:40 a.m. – Room 418
4. **Get Ready For the New State Plan**
Wednesday, November 18, 2009 9:00 a.m. – 10:40 a.m. – Room 404
5. **E-Mail Retention and Document Management Policies, Problems and Solutions**
Wednesday, November 18, 2009 9:00 a.m. – 10:40 a.m. – Room 415
6. **Mayors and Council Members: Budget, Procurement and Finance in Purchasing Issues – Part I**
Wednesday, November 18, 2009 2:00 p.m. – 3:40 p.m. – Room 322
7. **Mayors and Council Members: Ethics, Open Public Meetings and Open Public Records and Civility in Public Discourse – Part II**
Wednesday, November 18, 2009 3:45 p.m. – 5:15 p.m. – Room 322
8. **Performance Measurement Benchmarking – Do They Work?**
Wednesday, November 18, 2009 2:00 p.m. – 3:40 p.m. – Room 408/09
9. **Creating Opportunity Through Economic Growth – A Meeting of the Urban Enterprise Zone Commission**
Wednesday, November 18, 2009 3:45 p.m. – 5:15 p.m. – Room 309
10. **Consolidation: An Examination of Consolidation Stories, Learning from the Experiences of Others – Part Two**
Wednesday, November 18, 2009 3:45 p.m. – 5:15 p.m. – Room 411

11. **Creating Opportunity Through Economic Growth – A Meeting of the Urban Enterprise Zone Commission**
Wednesday, November 18, 2009 3:45 p.m. – 5:15 p.m. – Room 309
12. **State and Cooperative Purchasing Program – Where Are We Today? Where Will We Be Tomorrow?**
Thursday, November 19, 2009 9:00 a.m. – 10:40 a.m. – Room 420
13. **What’s New in Pay to Play, Procurement, Ethics and Updates**
Thursday, November 19, 2009 10:45 a.m. – 12:00 noon – Room 302
14. **Health Insurance Issues – Are You Getting the Biggest Bang for your Buck?**
Thursday, November 19, 2009 10:45 a.m. – 12:00 noon – Room 403
15. **The Open Public Records Act in 2009**
Thursday, November 19, 2009 10:45 a.m. – 12:00 noon – Room 303

Details, including the Conference Schedule, are available on the League website at www.njslom.org/94thconf/index.html.

As Acting Commissioner of the Department of Community Affairs, I encourage you to attend this important conference.

Sincerely,



Charles A. Richman
Acting Commissioner